



United States Postal Service  
Office of Inspector General  
Attn: Human Resources  
1735 N. Lynn Street, 10<sup>th</sup> Floor  
Arlington, VA 22209-2020

## USPSOIG VACANCY ANNOUNCEMENT #03-35

### AMENDED Criminal Investigator

Grade: Band I FLSA: Exempt  
\*Salary: \$23,442 - \$79,629 Per Annum  
(Locality Pay & LEAP Pay Authorized)  
Position: Multiple in various locations  
Relocation Expenses Will Not Be Paid  
Open: 10/15/03 Close: 11/14/03  
\*Career Ladder to GS-12 equivalent with  
promotion potential to GS-13 equivalent  
at management's discretion

The Office of Inspector General of the United States Postal Service is seeking highly qualified criminal investigators to fill positions in various locations. Applicants must demonstrate skill and/or experience in the areas of contract fraud, healthcare fraud, complex financial frauds, and internal crime investigations. The OIG conducts investigations to prevent and detect fraud, waste, abuse and mismanagement affecting the Postal Service.

#### MINIMUM QUALIFICATIONS

- Bachelor's degree from an accredited college or university, or four years of related professional experience
- Experience conducting Federal criminal investigations

#### DESIRABLE QUALIFICATIONS

- Advanced Academic Degree
- Professional certification by examination (CPA; CIA; CFE; CISA)
- 24 semester hours in accounting

#### In accordance with applicable laws:

- Maintain eligibility to operate motor vehicles
- Must be at least 21 years of age and not have reached your 37<sup>th</sup> birthday at the time of initial appointment to a law enforcement position
- Must have successfully completed the Basic Criminal Investigator Training Course at the Federal Law Enforcement Training Center or equivalent Federal/Postal law enforcement academy
- Able to qualify and maintain authorization to carry firearms including no current or previous domestic violence charges/convictions
- Able to maintain physical, mental and emotional standards and requirements necessary to perform law enforcement assignments
- Required to work unscheduled, irregular hours with the possibility of personal risks
- Must be willing to relocate at the direction of management

#### EVALUATION FACTORS

- Demonstrated experience in handling complex health care fraud, procurement fraud, financial frauds and internal crime investigations
- Ability to research, analyze, and make recommendations on complex financial investigations and crimes related to corruption
- Ability to communicate both orally and in writing with emphasis on conducting highly complex and sensitive investigations

#### ADDITIONAL REQUIREMENTS

- Ability to pass a physical examination, drug screening, psychological examination, and a background investigation
- Selectee will be subject to random drug testing
- May require up to 40 percent travel

#### BASIS OF RATING

Candidates will be evaluated on the skills they possess that are directly related to the duties of the position and/or the experience, education and training, that indicates the applicant's ability to acquire the particular knowledge and skills needed to perform the duties of the position.



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#### **TO BE CONSIDERED, APPLICANTS MUST SUBMIT**

- An OF-612, SF-171, PS Form 2591, PS Form 991, or a resume
- Latest performance appraisal (within 15 months)
- A separate, written narrative that describes specific experience (tasks and accomplishments) for each Evaluation Factor (limited to one page per factor)

#### **NOTE**

- **OPEN TO ALL SOURCES**
- **U.S. CITIZENSHIP REQUIRED**
- **SEND YOUR APPLICATION TO THE ABOVE ADDRESS**
- **MUST BE RECEIVED BY THE CLOSING DATE OF THE ANNOUNCEMENT**

Applicants must meet all eligibility requirements by the closing date of the announcement. **All letters and packages mailed must have a return address and include the vacancy announcement number on the envelope.**

#### **REASONABLE ACCOMMODATIONS**

This agency provides reasonable accommodations to applicants with disabilities. If you require accommodations for any part of the application and/or hiring process, please call (703) 248-2353. The decision on granting an accommodation request will be made on a case-by-case basis.

#### **LOCATIONS**

Atlanta, GA; Boston, MA; Brooklyn, NY; Buffalo, NY; Chicago, IL; Cleveland, OH; Denver, CO; Detroit, MI; Hoboken, NJ; Houston, TX; Kansas City, MO; Los Angeles, CA; Miami, FL; New Haven, CT; New Orleans, LA; Philadelphia, PA; Phoenix, AZ; Pittsburgh, PA; Providence, RI; Raleigh/Greensboro, NC; Richmond, VA; St Louis, MO; San Francisco, CA; Seattle, WA

**\*PLEASE SPECIFY THE LOCATION(S) UNDER WHICH YOU WOULD LIKE TO BE CONSIDERED.**

Job Line Number:  
1-888-OIG-HIRO  
1-888-644-4470  
DC Relay Service:  
202-855-1234 (TTY)  
Or Visit our website:  
[www.uspsoig.gov](http://www.uspsoig.gov)

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